



**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, FEBRUARY 6, 2024 – 7:00 PM
CITY HALL – SECOND FLOOR**

1. CALL MEETING TO ORDER

President Johnson called the meeting to order at 7:00 pm.

2. ROLL CALL

Present: Cm. Becker, Cm. Jaeckel, Cm. Lescohier, Cm. Schultz and President Johnson. Also present: City Manager, City Attorney, City Engineer, City Clerk/Treasurer, Public Works Superintendent, Police Chief and Park & Recreation Director.

3. PUBLIC HEARINGS - NONE

4. PUBLIC COMMENT - NONE

5. CONSENT AGENDA:

a) *Review and possible action relating to the minutes of the January 16, 2024 regular Fort Atkinson City Council meeting (Ebbert, Clerk/Treasurer/Finance Director)*

b) *b) Review and possible action on the minutes of the January 30, 2024 Police and Fire Commission meeting (Ebbert, Clerk/Treasurer/Finance Director)*

Cm. Becker moved, seconded by Cm. Schultz to approve the Consent Agenda as listed, items 5.a. though 5.b. Motion carried.

6. PETITIONS, REQUESTS, AND COMMUNICATIONS

a) *Honoring Fort Atkinson Police Officer Vanessa Leonard and Johnson Creek Police Officer Jay Leonard, for being awarded the Crisis Intervention Officers of the Year award (Bump, Police Chief)*

No action required.

7. RESOLUTIONS AND ORDINANCES

a) *Review and possible action relating to a Resolution recognizing World Migratory Bird Day on Saturday, May 11, 2024 (Houseman, City Manager)*

Cm. Schultz moved, seconded by Cm. Lescohier to adopt the Resolution recognizing World Migratory Bird Day on Saturday, May 11, 2024. Motion carried.

8. REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

a) *City Manager's Report (Houseman, City Manager)*

No action required.

9. UNFINISHED BUSINESS - NONE

10. NEW BUSINESS

a) Review and possible action on a purchase request for Mobile Data Computers with 2024 CIP funds for the Police Department at a cost not to exceed \$20,490 (Bump, Police Chief)

Chief Bump discussed the replacement of the MDCs for the Department's patrol vehicle fleet that was planned within the CIP. The current Getac tablets were installed in the fleet in 2019 and were identified to have a 5-year service life. The MDCs have continued to be within the annual CIP for 2024 since that 2019 purchase. Units within the squads have shown their age and are ready for replacement. In 2019 when the Getac platform was launched, Midwest Public Safety was used for that purchase. CDW-G has since become an authorized dealer of Getac and is a vendor the Department we use for other IT-related services and products.

Cm. Lescohier moved, seconded by Cm. Jaeckel to approve the purchase of six Mobile Data Computers with 2024 CIP funds for the Police Department at a cost not to exceed \$20,490 from Midwest Public Safety. Motion carried.

b) Review and possible action relating to the 2024 construction contract for water main replacement and street improvements (Selle, Director of Public Works)

Engineer Selle discussed the 2024 right-of-way work that will focus on water main replacement on Cloute St (all), Zaffke (Caswell to Messmer), Caswell (Roosevelt to Zaffke) and Nelson St (Messmer to Madison Ave). In addition, sanitary sewer replacement will occur on Maple St (6th St to Park), Grant St (6th St to Park), Park St (Grant to Grove), and a short section of Grove St just south of Park St. All of Grove St between Park St and Rockwell Ave will be repaved. Staff sought proposals for this work through advertising in early December 2023. The result was a total of five construction firms returning proposals, which is the most staff has seen for this annual work. Forest Landscape and Construction provided the lowest proposal at \$2,723,061.50.

Selle continued, the Alternate D (replacing sanitary laterals along Maple and Grove) needs to be approved by Council, but will be a reimbursement to the City by residents who choose this option, thus not incurring costs to the wastewater utility. The sidewalk Alternatives C, will be reduced to focus on Cloute St only (estimated at \$100K). The Base Bid can be awarded in its entirety. In light of this, the staff recommendation is to award the Base Bid, that portion of Alternate C (sidewalks) that may be applied to Cloute St within the 2024 Fund 5 budget, and all of Alternate D (new sewer laterals) with the understanding that any portion of Alternative D completed will be reimbursed to the City by the property owner desiring and receiving the benefit. Finally, as is past practice, staff requests a 10% contingency on the project Base Bid to manage throughout construction.

Cm. Jaeckel moved, seconded by Cm. Becker to approve the 2024 construction contract for water main replacement and street improvements with Forest Construction in an amount not to exceed \$2,480,329.00 with a 10% contingency to be managed by the Public Works Director and City Manager. Motion carried.

c) Review and possible action on a design contract for the City's 2025 water main replacement and street improvements (Selle, Director of Public Works)

Engineer Selle discussed that in 2025 the City will focus on Memorial Dr, Erick St, and McMillan St for water main replacement. These areas contain spun cast main which has been, and will

continue to be, the focus of water main replacement for the foreseeable future. Spun cast main was installed in the late 1940s to early 1970s in Fort Atkinson and has functionally failed due to a flawed manufacturing process. This work involves aspects of stormwater, water, wastewater, and road design and is assigned a percentage of the design fees to each of these four accounts within the three utilities and Fund 5 of the general fund.

Cm. Becker moved, seconded by Cm. Schultz to approve the design contract for 2025 water main replacement and street improvements with Ruekert Mielke in an amount not to exceed \$61,315. Motion carried.

d) Review and possible action on a design contract for the Riverside Drive water main and sanitary sewer improvements (Selle, Director of Public Works)

Engineer Selle provided the history that began with former City Engineer/Public Works Director Jeff Woods contacted WisDOT via email in December 2014 regarding the State's plans for improvements along the deteriorating section of Riverside Drive/Hwy 106. Additional notes indicated that several inquiries were made prior to 2014 as well. WisDOT finally provided a State Municipal Agreement in January 2020, which was approved by City Council, with a construction date of 2026. WisDOT completed survey and preliminary design in fall of 2022 and presented the City with Concept Plans that did not meet the City's needs or goals outlined in planning documents within the corridor. Staff have not provided detailed reviews of this information to date, despite multiple requests from WisDOT to do so. On December 15, 2023, during this solicitation for design, we were informed that all WisDOT projects had been rescheduled due to increasing costs and this project had been delayed until 2030. For this project, the City is responsible for the design related to any sanitary sewer or water main as they are City-owned infrastructure. The WisDOT is responsible for the right of way improvements and stormwater infrastructure. To that end, staff is provided a request for proposal for design services for the water main and sewer main within the corridor.

Cm. Schultz moved, seconded by Cm. Becker to approve the design contract with Graef for the Riverside Drive water main and sanitary sewer improvements in an amount not to exceed \$47,147. Motion carried.

e) Review and possible action on a contract for the design of the Banker Road Development public infrastructure (Selle, Director of Public Works)

Engineer Selle stated that a total of thirteen firms were solicited for the design of the Banker Rd public improvements. Design work will include roadway, curb and gutter, sidewalk, and below ground water, sewer, and storm water utility infrastructure. The City and chosen design engineer intend to have a bid package ready for early fall 2024 to potentially begin construction in the later months of 2024. Although all three roads will be designed, they may not all be constructed at once, a decision that will be made at a later date. Of the thirteen firms solicited, six provided proposals. Quam Engineering provided the proposal with the lowest cost and smallest number of hours. The City Council may recall that Quam Engineering was the design engineer for the attempted Copperhead Meadows Development in this area several years ago, which may be why the firm is proposing to spend the least amount of time on the project. Recently, Ryan Quam has received approval from Plan Commission for a multi-family development at the corner of Campus Dr and the future Hawthorne Dr.

Cm. Becker moved, seconded by Cm. Jaeckel to approve the design contract for the Banker Road Development public infrastructure with Quam Engineering in an amount not to exceed \$95,425 using funds received through the Note Anticipation Notes, Series 2024B. Motion carried.

11) MISCELLANEOUS - NONE

12) CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a) Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

Cm. Jaeckel moved, seconded by Cm. Schultz to approve the Verified Claims as presented. Motion carried.

13) ADJOURNMENT

Cm. Becker moved, seconded by Cm. Jaeckel to adjourn. Meeting adjourned at 7:59 pm.

Respectfully submitted,
Michelle Ebbert
City Clerk/Treasurer/Finance Director